



Premier Performance Pack

Take control of your HR data with a robust, integrated HR and payroll solution hosted by ADP.



When your people are counting on you, count on us.™

Your people are your most valuable resource and you want to be sure they're well taken care of. Unfortunately, day-to-day administrative HR tasks take your focus away from the bigger picture. **Premier Performance Pack** is the perfect choice for streamlining your payroll and HR processes so you can concentrate on what is really important.

■ Focus on your business and people

How much more efficient would your business be if you could minimize your administrative load? Premier Performance Pack integrates both payroll and HR to create a powerful solution that streamlines your processes, freeing you from many time-consuming payroll and HR tasks. 24/7 access to current and historical data helps you gain greater insights on your applicants and employees. Best of all, it couldn't be simpler to use.

- Sign on once and you're ready to go
- Single point of data entry
- Easy to navigate screens
- Advanced filtering capabilities

■ Streamline your data management

For your business to thrive, you need accurate and reliable reporting of your HR data. Premier Performance Pack gives you multiple reporting tools including a comprehensive set of standard reports as well as ad hoc tools that allow you to create your own customized reports.

- Analyze vital information quickly, with ease, and in the format that works best for you
- Prepare meaningful, cross-functional reports
- Pinpoint potential problem areas
- Measure the impact of your HR/payroll activities
- Use labour cost reporting to monitor and manage labour allocations

■ Improve productivity

In today's business world, you need ways to improve productivity and efficiency. By increasing your bottom line, you can impact your ability to remain competitive. Premier Performance Pack helps you respond with agility to organizational challenges and change.

- Anticipate organizational impacts with planning tools embedded into the application
- Delegate regular, everyday work tasks with flexible, client-defined security rules
- Update data in real time with manager and employee self service
- Preview and edit reports as many times as you want

■ Comply with policy and legislation

Peace of mind is essential to your success. Premier Performance Pack provides you with the highest standards of security and helps ensure your organization's compliance in an increasingly complex regulatory environment.

- Stay up-to-date with provincial and federal legislation
- Access historical data online with archived data and reports
- Simplify compliance with SOX, PIPEDA and provincial privacy acts

Expand your current capabilities

With Premier Performance Pack you can do more than ever before. You'll get a superior level of flexibility and functionality so you can manage your HR and payroll priorities:

- Tax remittances
- Labour costing
- Records of Employment
- Third Party Remittances
- Manual payments and partial deposits
- Electronic payroll and tax statements
- Custom input grids
- Employee access to pay statements and tax forms online
- Unlimited payroll preview returned in 5 minutes*
- Payroll processing in 30 minutes**
- Year-end payroll services
- Electronic payroll report archiving
- Training management
- Job/location management
- Competency management
- Absence plan management
- Company property management
- Compensation planning and bonus processing
- Employment equity
- Self Service functionality
- Discipline/performance review tools
- Security management
- Import capabilities
- Multiple reporting options

*ADP's Accelerated Preview will return your edited work in less than 5 minutes, 9 times out of 10

**ADP's Accelerated Turnaround will return your payroll within 30 minutes of processing, 9 times out of 10



■ Control technology costs

Ensuring your technology is always up-to-date can be a source of constant headaches and hassles. With Premier Performance Pack, not only do you have instant access to the most up-to-date version every time you log-on, but your total cost of ownership is significantly reduced.

- Count on consistent and predictable costs
 - No IT costs to implement, update or maintain
 - No requirement for technology resources
 - Enjoy seamless upgrades
- Configure access according to your security policies at the data and application level
- Off-site disaster recovery facilities
- Multiple firewalls and strong encryption (128-bit Secure Socket Layer)
- User authentication and 24 x 7 monitoring of unauthorized access attempts
- Secure login via digital certificate and password

Improve your business performance with ADP

Power up your payroll

Spend only minutes on your payroll each pay period while protecting yourself from tax penalties and improving your productivity.

Enhance you HR

Take control of your HR data and give your business the advantage of powerful reporting tools.

When your people are counting on you, count on us.

ADP is committed to providing the most reliable support for your employee operations - from payroll, to time and attendance, to HR administration. With our proven expertise, we're focused on proactively identifying and resolving potential issues before they can impact your employees. So when you call one of our many experts in Canada with a question or a concern, you can count on us to give you a solution, fast.

Contact ADP today at 1.866.228.9675 or visit adp.ca.



PAYROLL & REPORTING



TIME & ATTENDANCE



HUMAN RESOURCES



When your people are
counting on you, count on us.™